

Document Name and Version	7.8 Supervision of Undergraduate Research
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Policies that Interact with Policy 7.2	7.1 Ethics in Research: The Research Ethics Committee
Approval Body	Academic Council
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Review History	

1. Preamble.

1.1. An Undergraduate Honours degree in IICP College is awarded for an integrated programme of structured learning and independent study. The programme culminates in a Research project, which is a capstone module.

1.2. The purpose of a research project is to enable learners to undertake independent supervised research on an agreed topic related to their programme of study.

2. Purpose.

2.1. This policy sets out a framework for effective research supervision at undergraduate level.

3. Scope.

3.1. This policy applies to research project components of Undergraduate Honours Programmes.

3.2. It does not apply to assignments or other written work submitted for assessment within the taught module component of a programme of learning.

4. Policy.

4.1. IICP College's Teaching and Learning strategy promotes an approach that is learner-centred, dialogical, responsive and participatory. It is expected that these principles will guide the supervisory relationship.

4.2. Appointment of Supervisor:

4.2.1. Usually an academic member of staff will be assigned to each undergraduate cohort to supervise them while they are working on their research.

4.2.2. Academic staff who undertake the supervision of undergraduate research are themselves required to hold at least a Masters qualification in an area cognate to the programme.

4.3. Supervision Process:

- 4.3.1. Research supervision at undergraduate level occurs through supervision groups. The supervision group size and composition will be determined at the beginning of each academic year.
- 4.3.2. The role of the supervisor is to provide advice and guidance on learners' research projects. This may include: structure; suitable research methods; feasibility; research ethics approval; the presentation of the research; and relevant sources of information.
- 4.3.3. The supervisor is not responsible for ensuring that a research project is of sufficient quality to pass; this is the responsibility of the learner. Any opinion expressed by the supervisor relating to the quality of the work should not be taken to represent the opinion of the examiners.
- 4.3.4. Supervision groups are timetabled into a programme at the beginning of each academic year. Programme attendance requirements apply to supervision groups.

4.4. Learners Responsibilities:

- 4.4.1. Learners are responsible for developing and carrying out a prescribed programme of research during the specified period of the programme.
- 4.4.2. Learners have primary responsibility for the direction and progress of their research and for the delivery of a dissertation of an appropriate standard within the relevant period allocated for their Research module.
- 4.4.3. Learners should note that the lecturers for the Research modules have overall responsibility for their module and will be the first point of contact for any general information in this regard.
- 4.4.4. Learners are responsible for ensuring that approval from any appropriate body is obtained in relation to research ethics.