

Document name and version	6.2 Learner's Code of Conduct
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Policies that Interact with Policy 6.2	Policy 6.3 Learners' Charter Policy 6.4 Policy and Procedure on Learner Welfare and Wellbeing Policy 6.5 Learner Disciplinary Policy Policy 6.6 Policy and Procedures on Internet, Social Media and Email Use Policy 6.7 Dignity and Respect Policy 6.8 Complaints Procedure
Approval Body	Academic Council
Date of Approval	February 2020
Date Policy Comes into Force	25 th January 2021
Date of Review	2025
Revisions	

1. Preamble.

1.1. This Code outlines what is accepted as reasonable behaviour, and sets out guidelines which form the foundations of IICP College's academic and professional community.

1.2. The Learners Code of Conduct sets out the learner's responsibility to peers, colleagues and the College. Each learner agrees to abide by this code so that the rights of the IICP College community are protected.

2. Purpose.

2.1. The purpose of this Code of Conduct is to ensure that a suitable academic environment is established and sustained.

3. Scope.

3.1. This policy applies to all registered learners at IICP College in relation to their activities in IICP College programmes.

4. Policy.

4.1. By registering as a learner with IICP College a learner agrees to abide by the Learner Code of Conduct.

4.2. The Code of Conduct is as follows.

- Every learner shall behave in a manner which ensures that all staff and learners are treated with dignity and respect.
- Every learner shall behave in a manner which ensures that all IICP College's property and facilities are used appropriately.
- Every learner shall acknowledge the authority of academic and support staff in the performance of their duties.
- Every learner shall approach his/her academic and professional endeavours with honesty and integrity.
- Every learner shall respect the intellectual property rights in the work others produce individually or in partnership with them.

- IICP College policies and procedures are contained in the College's Quality Assurance Manual which is made available on the College website. Programme specific regulations are contained in Learner Handbooks, programme information and other programme documentation. Every learner shall familiarise themselves and comply with any relevant IICP College policies and procedures.
- Every learner shall comply with his/her academic programme requirements and with all IICP College registration, fee, library, use of computer facilities and examination regulations.
- No learner shall provide false or misleading information to or withhold relevant information from any party regarding his/her academic and professional achievements.
- Every learner shall behave in a manner which does not disrupt the functioning of the College.
- Every learner is responsible for seeking help from faculty and staff when required, and for using the provided resources to meet the requirements of their programme of study.
- Learner behaviour in the wider community reflects on IICP College and learners are obliged to behave in a manner that will not bring the College into disrepute when outside its precincts. This includes, but is not limited to, work placement, external training or clinical practice.

4.3. This Learner Code of Conduct does not contain all of the regulations of IICP College. Where further regulations are made, information as to their content will be made available to learners primarily through the college's Quality Assurance Manual [QAM]. Programme specific requirements are contained in programme handbooks. It should also be recognised that from time to time the College needs to respond in a timely fashion to situations that arise, and, where necessary or required, updates to existing regulations are communicated to learners through channels of communication such as Moodle or class instructions. It is incumbent on learners to

ensure they are familiar with the regulations applicable at any given time. Regulations are currently in place covering among other things such matters as:

- Enrolment and re-enrolment;
- Progression;
- Assessments;
- Procedures for the checking and appeal of examination results;
- Academic Impropriety;
- Plagiarism;
- Fees.

5. Procedure.

5.1. The observance of the Code, so far as it applies to the individual learner, is his/her personal responsibility. Breach of any of the regulations will be dealt with under the appropriate procedure.